



MONTHLY REPORT TO THE BOARD OF DIRECTORS

POSITION	President
REPRESENTATIVE	Owen Davis
DATE	June 13, 2019

1. PURPOSE

The UOIT Student Union Board of Directors is responsible for the oversight of the UOIT SU elected executive members.

2. GENERAL UPDATES

2.1 ADOA and WHMIS Training

Training and testing for the Accessibility for Ontarians with Disabilities Act, and Workplace Hazardous Materials Information System was conducted to ensure that I had the appropriate training necessary for the workplace. I now have been certified to have a comprehensive understanding of both trainings to be applied in the workplace.

2.2 Introductions to Staff

Given that I had just begun my position in the organization at the beginning of May, it was vital for first introductions with the full-time staff to effectively understand who they are, what they are working on, and what they hope to accomplish. I have aimed to create an efficient personal working-relationship with each employee of the organization to efficiently determine how I can help, and collaborate with their roles.

2.3 Introductions to University Staff Departments to Stop Duplication

Throughout my time as a student, and in this position, I came to realization how much duplication there is within the university; without the individuals involved to recognize this. I have been attempting to meet with as many departments as possible to determine how the Student Union can collaborate, and how I can help combine the services of others. Meetings so far includes, but is not limited to: Deans, Ambassadors, Equity & Inclusion, Career Centre, Orientation Committee, Student Awards and Financial Aid, Go Green, Mental Health, etc. I will be continuing to meet with further faculty, and staff to determine how the Student Union can partner.

2.4 Student Discount Project

In order to better serve the students, Kate and I will be working collaboratively to attempt to put together a list of companies in which will provide discounts to students locally. Furthermore, we will be contacting companies to further expand our network of discounts with a large variety of opportunities for students to save. This will be utilized as well for future sponsorships, after partnership through this opportunity for the company.



2.5 Name Change

Due to the University rebranding with its name change, our organization was put in the position of being forced to adapt and change our name to align ourselves with the university. Being known as the UOIT Student Union, and the university changing its name, we are no longer representing the students at the university and have to adapt to reflect our purpose. We facilitated focus groups, and a survey to our members to ensure that we reflect their opinions successfully and represent them to the best of our ability by receiving conclusive input.

2.6 Focus Groups

In order to better represent our members (students), we conducted 3 focus groups in which gave vital feedback about our organization. We discussed the name change and had the students come up with a new name by themselves through research provided prior and remaining unbiased. Furthermore, we discussed the events in which the student union held in the previous year, and asked the members to deliberate the successful, versus non-successful events, how the events could be improved, and what events the individuals would enjoy having us host. Finally, the focus group had the question about our services posed to them, to discuss what services in which we provide to the students, and what services they would like us to. The information from these focus groups has been analyzed, and taken into consideration for upcoming decisions to be made by our organization.

2.7 Survey

To better capture a larger audience, the student union released a survey (at this time, is still available). This survey poses similar questions to our focus groups, but goes in to further detail to gain more vital information and insight in to our organization, and how we can improve. These results will be utilized in proposals to the University, sponsors, and internally to determine our strategic plan as an organization in the future.

2.7 Projects/Initiatives

After reflection from the campaign of which I ran on, I analyzed the reactions I received during the elections to ensure that my ideas represent what students wish to see. Through this, I determined the key projects and initiatives to pursue during my term as President. This includes, but is not limited to: produce a greater awareness and reputation of the organization, Perk's Program, re-examine our exam schedule, advocate for a mycampus overhaul, a federal election q&a with polling stations on campus, to address student safety concerns, re-evaluate the parking strategy, enhance the services of the student union, advocate for better food availability and pricing, etc.

2.8 Executive Bio

The executive team and I collectively determined that it would be beneficial for transparency and accountability of the organization to have a page on our website stating what the position entails, and our goals of the year. Alongside this, it produces an outlet for the executives to connect with their members to ensure that we represent them appropriately.

2.9 Strategic Planning

In order to better establish our organization, the executives, and general manager are determining the strategic plan for the organization in the short-term, and long-term. This entails re-evaluating our mission, voice, vision, and values as our organization have changed since it was established. The strategic plan also consists of our strengths, weaknesses, opportunities, and threats, in order to forecast our budget, and services in the future. Furthermore, we utilize these factors to determine development goals of the organization, and individual departments for its future.



2.10 Student Life Conference

The executive team and I was invited to be the keynote speakers at the first annual Student Life conference. This was the perfect opportunity for our new team to introduce ourselves to the Student Life team, and persuade them in to engaging and collaborating with the Student Union on a more frequent basis. We have had countless individuals from the Student Life team contact us as a result of this, and is proving to be extremely useful for our organization, and its partnerships in the future. Some examples are, but is not limited to, is: Career Centre, Mental Health, Accessibility, Ambassador's, Equity and Inclusion, etc.

2.11 Equity and Inclusion Involvement and Collaboration

As a result of the Student Life Conference, Akeisha from Student Life engaged with our team to discuss future collaboration. A few of the items that was discussed was Let's Talk Equity, Sexual Violence Prevention and Prevention with its policy/procedures on campus, Lactation Support on campus, Pangaea engagement, and further collaborations throughout the year. It was a very productive conversation on how to fill the gaps in which our organization has not grasped yet, and how she and her team can partner.

2.12 Library Consultation

The library contacted our team in order to review and provide input on the selections for the library enhancements to be implemented this year. The meeting was productive to ensure that students are appropriately represented in these decisions, with their input being advocated for to the right channels.

2.13 Muslim Student Association (MSA)

The MSA is currently utilizing our Club & Society room for their prayer space as their previous space is being relocated with the U5/U6 portables. They invited us to break fast with the organization, and to also experience their prayers, try some of their food, and listen to a presentation on the health benefits of their fasting. It was an opportunity to engage with a large community on campus, and we look forward to doing so again in April.

2.14 Orientation Planning

Due to the opt-out fees, the organization is attempting to plan to make this orientation the best one yet. We are doing this by analyzing other student union's events and what is successful versus what is not with them in order to plan ours to the best of our abilities within budget. Johnny is planning orientation utilizing the executive, and focus group's feedback to plan accordingly. The Student Union will be in partnership with Durham College Students Inc. (DCSI) on specific events in order to lower the cost of our events. We will be utilizing an orientation kit concept, with orientation passes in order to accommodate for the opt-out fees.

2.15 Promotional Items Planning

The organization has run out of its supply of most promotional items (swag), as a result, we had the opportunity to discuss and decide the promotional items to be utilized in the upcoming year(s). The executives have collectively determined the items in which we will use for our tabling, giveaways, and the orientation kits.

2.16 Club and Society Executive Training

In order to ensure that our executives of our clubs and societies are appropriately trained, we are going to be integrating sexual violence training, and ambassador's level 1 training for the



executives. This will allow the executives to be ready if a student approaches them with an issue.

2.17 Sponsorship Discussions

To accommodate for the loss of revenue with the opt-out fee's, we are aggressively pursuing sponsors to partner with our orientation events, and events throughout the semesters. We aim to begin the partnership with a few companies, to show the true nature of these events with the mutual beneficial relationship with these companies to attract the interest of others in the near future.

2.18 Election Q&A

The federal election is coming up this October, in order to get students more involved, we may partner with the University to hold an election Q&A on campus to better inform the students. This is an opportunity for the University to open its doors to the local community and showcase its new brand, as well as show the community that students are informed, and involved.

2.19 Gallivan Conference

I attended a conference with our VP Student Services, Tiffany Best, held by our Health and Dental provider, Gallivan during the week of June 3rd. At this conference, we discussed the changes to their services, learned more details about our plans, how it is used, and gave feedback on their services. We received details regarding our MyWellness service and how students are utilizing it, as well as patterns with prescriptions, and further usage of the plan.

2.20 Concert Discussions

In order to facilitate the closing out of the orientation atmosphere, we are analyzing our existing concert model, style of artist, and how it can be improved upon for students to have further enjoyment. Our Campus Life Coordinator, Johnny, has been facilitating conversations with agencies for artists, stage design, and programming of the event at hand to ensure that it runs smoothly.

2.21 Student Safety Discussions

I am having conversations with university administration to discuss a platform item of mine in regards to student safety on campus. This involves, but is not limited to: the crossing of Conlin Road, the stop signs by 61 Charles Street, the lack of emergency phones downtown, no bus stop at 61 Charles Street, etc.

2.22 New Building (Student Centre)

The new building is going to be breaking ground shortly, we are in the process of signing the definitive contract defining our space, and monetary contribution and agreements with the University. We will be pursuing strong marketing campaigns with the student centre as this building is for the students.

2.23 Speaker Discussions

Through analyzing our survey, and comparing our format to other universities, we will be transitioning into a new model for our large-scale events during O-Week, and Frost fest. We will be launching this as an annual event, with revenues to be invested into future series'. The Student Union will be organizing the speaker event, taking the risk, and working towards a breakeven model with partnership from the University, the Advancement Office, Donors, Alumni, and external Sponsorships. We have developed a model for the event to be held in the winter semester, with a budget, and quotes ready for approval.



2.24 Additional Updates

In addition to some of the core updates, the Student Union Executive Team and I were able to represent the organization in a good manner at multiple events. This includes, but is not limited to, the Enactus Ontario Tech Nationals Showcase, Blockchain 101, Science Rendezvous, PFLAG flag waving, First Year Me video, ACE Tour with University Council President, Gallivan Conference, Student Life Conference, Chamber Luncheon with keynote speaker Doug Ford, and many others.

3. COMMITTEE UPDATES

3.1 Finance and Audit Committee (Internal)

The finance and audit committee consists of the President or an Executive delegate, a board member, and the general manager. It had its first meeting to consider some items for approval. The items at hand were the capital assets procedure, and the expense & travel reimbursement procedure and were both approved by the committee.

3.2 First Year Transition Advisory Committee

The committee consists of representatives from departments around the University varying from faculty's, faculty advising, student life, the student union, etc. Orientation for the University has rebranded to MyStart; Welcome, Academic, and Orientation so that it is consistently named under one term. At this meeting, we discussed the outcomes of MyStart, its dates, events, branding, and more. It is vital for the Student Union to be involved in this committee as it gives us the inside details and how we can be more involved in their programming to help build our awareness.

3.3 New Building Naming Committee

With the creation of the new building to be opened in 2021, it must be named to appropriately represent what is taking place in the building; with consistency with others on campus. This committee consists of various stakeholders on campus to help in this decision process, and determining the procedure for future naming of buildings.



MONTHLY REPORT TO THE BOARD OF DIRECTORS

POSITION {President}
REPRESENTATIVE {Jessica Nguyen}
DATE {May, 2019 }

1. PURPOSE

The UOIT Student Union Board of Directors is responsible for the oversight of the UOIT SU elected executive members.

2. GENERAL UPDATES

{Here is where you list any updates you have, this should provide the board with an overview of what you have been working on (i.e. events, programs, etc.)}

2.1 {Strategic Planning}

{For the past couple of weeks, the executive team and I have been working on our strategic plan. The goal of our strategic plan is develop long-term and sustainable goals that the organization can maintain for the next couple of years. We hope to modify our strategic vision, mission and values to help better redefine our purpose as an organization}.

2.2 {Executive Page - Website}

{In light of our strategic planning, we are also focusing on an executive page for our Student Union Website. The rationale behind an executive page is to be more transparent towards our members. Our executive pages will include our job description, upcoming projects and initiatives, and lists of committees that we sit on. By providing an executive page, this provides our members the opportunity to understand our purpose and see how we plan to better their student experience}.

2.3 {Promotion Items}.

{Given that our Marketing Coordinator is leaving for her maternity leave, one of the organization's priority is to select our promotional items for the school year. Since I was very familiar to the process when selecting our promotion items, I was able to assist with our Marketing Coordinator. Through it, I was able to select fewer items and find multiple quotes to ensure that our organization receives the best value for the product. Following that, I have also connected with Athletics to determine some options for our Student Union wear}.

2.4 {O-week}

{As per the government changes, much of our funding is difficult to forecast. To combat this, we have decided to change our orientation model from our previous years. This year's model is focused on selling "orientation passes", in which allows students to buy an all-access pass for events (including the concert) and an orientation kit of promotion items. In addition, we are also



moving ahead of our scheduling for O-week. We currently have a tentative schedule plan for O-week and should have it finalized by the July, in hopes that we will starting sell orientation passes at iBegin}.

2.5 {Name Change}

{As a result of the university's new brand, our organization has decided to move ahead with a name change ourselves. The initial plan was to put a student referendum in place for our Annual General Meeting and or during elections. However, we recognized that the university's new brand and our brand would conflict in September. This is mainly because the university will not be referring to themselves as "UOIT" anymore and this could cause confusion amongst our newer students/clubs & societies. With that being said, the executive team and I discussed some options of our new name. Following that, we decided to move forward by running four different focus groups. Through these focus groups, we connected with students that were university-work study students, ambassadors, and more. Furthermore, we continued to receive student consultation by promoting our annual Student Engagement Survey. In the survey, we also surveyed students on their experience with the Student Union to see how we can better improve their campus life}.

2.6 {Student Life Conference}

{Earlier this month, the executive team and I attended the first Student Life Conference. We were able to each speak about our roles within the Student Union and upcoming projects/initiatives. Following this, we also stressed the importance of collaborating and partnering with one another as both groups have the same goals in mind}.

2.7 {Equity and Inclusion – Student Life}

{A couple weeks ago, the executive team and I also met with Akeisha – who is the equity and inclusion advisor working in the Student Life department. Some of the topics that were highlighted in this meeting included Let's Talk Equity, Sexual Violence Prevention and Education, Lactation Support On-Campus, Pangaea, and Student Clubs and Societies. As VP of Student Affairs, I also noted to her that I will be closely working with her throughout the year as our portfolios aligned with each other. My hope is to share her some of my upcoming initiative and projects to see if there are any room for collaboration and vice versa}.

2.8 {Building}

{Some further updates in regards to the building is that the portables have officially moved locations. It was also noted that the building is about ready to break ground and the executive team will have a chance to participate in a photo-op. During this month, the executive team also participated in a Smudging Ceremony to bless the lands and bring positive spirits to the land. I also worked with some of the stakeholders to determine a solution for the lack of parking spots in Founders lot. It was resolved that there will be more spots provided by the Campus Ice Center, but we will need to provide shuttle buses for faculty, staff, and students travelling from the lot to the main campus}.

2.9 {Gallivan}

{This past month, some of the members of our health plan provider was able to meet with the executive team. For most of my team, this was an introduction meeting between Gallivan and ourselves. However, we also were able to go through our Year-End Report. In the report, we were able to find some findings about our top prescriptions used and which category had the most claims. We also learned that our MyWellness Report indicated that we have over 1,351



students registered. Our next steps are to look at additional ways to promote and improve our health plan to incoming and or current students).

2.10 {First Impressions}

{In the last few weeks, I have been working diligently towards our brand new service – known as First Impressions. First Impressions, is a service that will be provided to all undergraduate and graduate students wanting to access professional attire clothing for a job interview, career fair and or networking event. The purpose of this is to prepare our members to make a great and long-lasting impressions – at no additional cost. As of now, my plans are to obtain donations across the campus from faculty, staff and administration. I will also be working with our Campus Life Coordinator and Communications coordinator to talk to sponsorships about donating clothing}.

2.11 {Pee for Pizza}

{This unique initiative is something that I will be launching during the school year. This initiative will provide free and confidential STI testing to all undergraduate and graduate students. In exchange to those who participate, he or she will also receive free pizza and or giveaways. Overall, the purpose of this initiative is to educate students about the importance of protecting one's health against infections and increasing the accessibility of campus health clinic for STI testing. With that being said, some of my steps have included reaching out to the Director of the Campus Clinic to see if we can collaborate on this event. Depending on the success of this event, my hope is to run one per semester}.

2.12 {The Period Project}

{As most of us know, females often go through their menstrual cycle once a month and require the use of menstrual products. However, there's often a stigma when we talk about menstruation. Similarly, menstrual products can also be a financial barrier to all females. An initiative that I'm looking to launch for the upcoming year is the Period Project – where we can set up locations across campus and provide free menstrual products to all females. My hope is to also educate and advocate to end the stigma of menstruation. My current steps have been to connect with the Director of the Campus Clinic and will continue to reach out to sponsors on this initiative}.

2.13 {Wellness Center – Downtown Campus}

{Recognizing that our members need more attention and resources on the Downtown Campus, myself and the VP of Downtown is looking to launch a wellness center. Over the years, it has been evident that our Downtown Students have different interests and prefer alternative programming. We're looking to create a space that is accessible, inviting, and comforting for students to attend – and while providing different arrangements of programming. Following the launch of our wellness center, we will plan ahead for this new service to be added into our new Student Center Building}.

3. COMMITTEE UPDATES

{Here is where you remark on any committees your executive position sits on, either internally or externally (i.e. food committee, ancillary fees, policy review, elections, etc.)}

3.1 {Durham Region Transit Advisory Committee}

{Last month, I was officially appointed by our organization, Trent Durham SA, and DCSI to act as



the representative for students on the DRT Advisory Committee. Since there were no meetings held last year, my role was to advocate for the importance of these meetings and the users that are affected if we are not active as a committee. Additionally, I was able to vocalize many of the student concerns that arise from the use of this service. I indicated that student safety is a huge priority throughout all of the institutions. Specifically, I mentioned that Ontario Tech Students attending the Downtown Campus are at a greater risk. This is mainly because the location of the campus is not always student-friendly and the bus stops are nowhere near the buildings. It was resolved that my next steps are to reach out to the President and the Mayor of Oshawa to help leverage DRT}.

3.2 {Brand Advisory Committee}

{With my new position as VP of Student Affairs, I decided to continue to sit on the Brand Advisory Committee. Through my role, I continuously receive updates on how the university is moving forward with the new brand. I was informed that changes will be happening throughout the summer and will be more apparent once students return in September 2019}.

3.3 {Advisory Committee on Student Sexual Violence and Prevention}

{Unfortunately, due to conflicting schedules, I was unable to attend this month's Advisory Committee on Student Sexual Violence and Prevention. However, I noted to the committee of my commitment, dedication, and enthusiasm to sitting on this committee. I also congratulated of the success of past and current members who were involved in reviewing and modifying the Student Sexual Violence and Prevention Policy. It was announced that at the last Board of Governors meeting, the policy was officially approved}.

3.4 {Pride Committee}

{This month, the pride committee and I further discussed our upcoming plans for the university's role in Pride Toronto weekend. The goal is to have faculty, staff, and students volunteer at Pride through our booth/parade. All executives and most of our full-time staff will be participating for one of the days during the weekend to celebrate pride. I've also worked with the committee to provide recommendations on how we can promote our new brand, while celebrating pride}.



MONTHLY REPORT TO THE BOARD OF DIRECTORS

POSITION {Vice President of Downtown Campus}
REPRESENTATIVE {Kate Cinco}
DATE {May, 2019}

1. PURPOSE

The UOIT Student Union Board of Directors is responsible for the oversight of the UOIT SU elected executive members.

2. GENERAL UPDATES

2.1 {STUDENT LIFE}

{We met up with Scott and Olivia from Student Life to talk about our main goals and initiatives for the upcoming school year. We also attended the Student Life Conference to introduce ourselves and our positions in the Union. We talked about our experiences with Student Life services. Throughout the month of May, our team has been keeping in contact with Student Life in hopes of future collaborations.}

2.2 {STRATEGIC PLANNING}

{So far, the Executive team has completed two parts of the Strategic Planning. We finalized what our main initiatives were and learned about the SWOT analysis. We discussed our short term and long term goals, along with what we can improve on as a Student Union.}

2.3 {DOWNTOWN CAMPUS}

{Near the end of May, I officially settled in my Downtown Campus office. I have been communicating with Student workers to hear their concerns about the Campus. I have also been touring around Downtown Oshawa to see potential partnerships with food services located near the campus.}

2.4 {FACULTY OF SOCIAL SCIENCE AND HUMANITIES}

{To be more connected with the faculty, I reached out to the Dean of Social Science Peter Stoett, to discuss my initiatives for the school year. We talked about ways and ideas to improve the Student Experience in Downtown Campus. I attended the May Faculty Council and introduced myself to the members and staff. I strive for everyone to know what my plans are.}



2.5{STUDENT UNION NAME CHANGE}

{With the University changing their name to Ontario Tech, we decided to change our Student Union name as well. We came up with possible name ideas and concluded that it should be the students deciding what route we should be taking. To gather the students' voices, the Executive team hosted 3 focus groups. I contacted all the summer school professors located in Downtown Campus to spread the word to their students. In addition to that, I did a class talk to invite students.}

2.6{YMCA}

{To enhance the student experience in Downtown Campus, my goal is to partner with YMCA as it is located near the main building. I will be working on this project with the Vice President of Student Services, the Athletics director and the Dean of Social Science. Updates to follow}

2.7{STUDENT DISCOUNTS: Sponsorships/ Partnerships}

{The Student Union President and I have been looking into getting sponsorships from different services located near both the North and Downtown Campus. Owen and I have been working closely with our Communications Coordinator and Campus Life Coordinator. A sponsorship package is currently in the works and as of now, I am searching for potential food services to partner with for Student Discounts.

2.8{CLUBS & SOCIETIES}

{For the month of May, our executive team was able to attend the Enactus Club's presentation before they left for Nationals at Vancouver. We also participated in MSA's (Muslim Student Association's) event about Ramadan. We made sure to let them know that we are here for support and to provide assistance whenever it is needed.}

2.9{PROMOTIONAL MATERIALS}

{The Executive team had multiples meetings with the Senior Graphic Designer and General Manager in regards to promotional items. We reviewed each item from last year and looked at potential items to be handed out for the next school year. By the end of the month, we were able to finalize which items to keep and which items to add. We also discussed how the items will look with the new logo.}

2.10 {ORIENTATION}

{There were many things to discuss about the Orientation because of the changes the government has made. Budget is tight and the executives decided



to focus on making an “orientation package”. This package would include Student Union giveaways, concert ticket and passes to other Orientation events by the Student Union.

2.11 {EQUITY & INCLUSION COLLABORATION}

{At the Faculty Council, I met Wesley Crichlow who is the Associate Dean Equity and Chair President’s Equity Taskforce. He expressed his interest in collaborating with me for the upcoming school year. We both talked about student engagement in Downtown Campus and how it can be improved. The Executives also met up with Akeisha Lari from Student Life and discussed about Student Union and Student Life partnering about Equity and Inclusion.}

3. COMMITTEE UPDATES

3.1 {FIRST YEAR TRANSITION ADVISORY COMMITTEE}

{Owen and I both attended our first meeting for First Year Transition Advisory Committee. We talked about the plans and official dates for iBegin. We were clear to them about how Student Union would gladly collaborate with Student Life.}



MONTHLY REPORT TO THE BOARD OF DIRECTORS

POSITION {Vice President Student Services}
REPRESENTATIVE {Tiffany Best}
DATE {May, 2019}

1. PURPOSE

The UOIT Student Union Board of Directors is responsible for the oversight of the UOIT SU elected executive members.

2. GENERAL UPDATES

{Here is where you list any updates you have, this should provide the board with an overview of what you have been working on (i.e. events, programs, etc.)}

2.1 {STUDENT LIFE}

{The executive team meets with Student Life bi-weekly and this month at our first meeting we met to talk about our individual and team goals for the year, and how we can collaborate with Student Life. At the second meeting, we further discussed projects that we are working on, where there might be room for collaboration. At this meeting, we also met Lori and Susan from the registrar's office, to discuss how the ancillary fees will be communicated to students, which includes through the university website, emails and on mycampus. In addition to these meetings, the executive team and I were invited to speak at the first annual Student Life conference, where we introduced ourselves and talked about our goals for the year.}

2.2 {STRATEGIC PLANNING}

{The executive team has gone through 2 parts of strategic planning. During this, I created a SWOT analyses of the organization and for my own portfolio. I was then able to compare my analysis with the rest of the executive team. This will help create a better strategic plan for the organization, and will help improve individual portfolios. We will be continuing in June with parts three and four, to further create a strategic plan.}

2.3 {NAME CHANGE}

{The Student Union is going through a name change to ensure we are better aligned with the university. As a result, I contacted the Athletic department to invite athletes to the focus groups we hosted. The executive team hosted three focus groups this month, to get student feedback on the name change for the student union. Most of the focus groups were well received and offered lots of insight for what the student union should be renamed to. We also got feedback on orientation events and services.}

2.4 {PROMOTIONAL MATERIALS}

{Since the Student Union is going through a name change, we need to get new promo items, so the executive team and I sat down with our graphic designer to go through some samples of



items, as well as the items we currently have or had in the past. Collectively we decided on a range of new and old items.}

2.5 {ORIENTATION}

{Due to the government changes to university funding, we have made changes to the orientation events. We have a tentative line up of events and are hoping to sell orientation passes to help with the cost. We are proposing a kit model, where we will sell orientation kits and passes to students and our hope is that we can start selling these during iBegin.}

2.6 {LIBRARY CONSULTATION}

{The North campus library is undergoing some changes this year, and I was able to attend a meeting with the library administration and student life regarding the library enhancements. At this meeting, I was presented with multiple options for furniture and could give my feedback based on what would be most suitable for students. One major change that is coming include the addition of 100 new spaces. The bulk of this meeting surrounded the topic of furniture, and trying to find out which types of furniture and layouts students would like most, based on look and what other Ontario university libraries have. We will be continuing to meet with library administration to provide more feedback and see what the next steps will be.}

2.7 {GALLIVAN}

{Gallivan is our Health & Dental provider and few members from their team came to meet with our executive team and staff. The Gallivan team presented us with our health and dental year-end report. We also got stats on the health and dental claim percentages, as well as the top prescription drugs used. In addition, I have created a list of networks to better serve our students, so they can receive healthcare serves at their convenience.}

2.8 {FIRST YEAR BOOKLET}

{I have been working on putting together an information booklet for first years. This year the booklet will include information on the services we offer, and ways to get involved, with a brief description on each. The next step will be to finalize the content and creating the design.}

2.9 {EXTENDED SUMMER GYM HOURS}

{I had a meeting with the Ontario Tech Athletic department to discuss the possibility of extending the summer gym hours. Since the gym closes at 6:45pm Monday through Friday, I started reaching out to students to see if there is an interest for extended hours. We will also be getting in contact with DCSI to ask if they can get student feedback as well, since the gym is a shared facility. Once we have some student feedback, I will meet with the Athletics department again to see what we need to do next.}

2.10 {USU APP}

{I now have access on the back end to make changes on our app, and I have been working with various departments in the Student Union, to update the app. I have been making some small changes, so our app can house information in a brief but informative way.}

2.11 {GOOD FOOD BOX}

{The good food box is a program surrounding healthy eating, at a low cost and convenience. This month I did some research and contacted a few different organizations that offer alike programs, in hopes of partnering with them to bring our students affordable, and healthy foods.}



2.12 {MUSLIM STUDENT ASSOCIATION (MSA)}

{Since Ramadan was mostly in the month of May, the executive team and I went and broke fast with MSA. While being there we got to experience their prayers, we got to try some good food, and we listened to a presentation on health and fasting.}

2.13 {EQUITY & INCLUSION}

{At the end of this month, myself and the executive team met with the Equity & Inclusion Advisor for the university, to discuss what equity is, and the importance of having students be trained in a variety of different areas. We also discussed the possibilities for collaboration. During this meeting, I came up with ideas based on other events that are hosted.}

3. COMMITTEE UPDATES

{Here is where you remark on any committees your executive position sits on, either internally or externally (i.e. food committee, ancillary fees, policy review, elections, etc.)}

None to comment on.