CONSTITUTION OF THE

BUSINESS AND INFORMATION TECHNOLOGY
STUDENT SOCIETY
(BITSoc)

UPDATED JANUARY 2023

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Vision

- Our vision is to represent all students in every specialization in the Faculty of Business and Information Technology, to aid in providing the best student experience possible.

Values

In everything we do …

- We seek excellence and foster innovation.
- We instill passion and encourage initiative.
- We act with integrity and transparency.
- We demonstrate inclusivity and diversity.
- We build collaborative relationships.
- We unite to make a difference in our communities.
- We work together as students for students.
- We involve ourselves in learning, growth, and enjoyment.

Objectives

The Ontario Tech University, Faculty of Business and IT Student Society shall:

- Represent and provide a voice for students in the Faculty of Business and Information Technology at Ontario Tech University
- To promote and coordinate social, professional, and academic activities for its members.
- To cultivate a spirit of interest, assistance and fellowship amongst its members;
- To liaise with organizations of industry professionals, the university administration and faculty, other stakeholders and organizations at Ontario Tech University on behalf of the business and information technology undergraduate student body.
- To work collaboratively with the OTSU Executive and Faculty administration to develop strategic plans as they may affect members of our faculty.
- Act within the principles of equality, freedom and democracy.

PART 1: DEFINITIONS

In this and all other sections of the Constitution, unless the context requires otherwise:

- **"Society"** – the Business and IT Student Society, the acronym of which is "BITSoc," that is, the association whose membership consists of Society members which include the related clubs
- "**Club(s)"-** the BITSoc clubs are clubs as defined in section 8;
- **"Constitution"** – the Constitution of the Society which governs the affairs of the
- **"Position holder"** – holder of any position within the Business and IT Student Society
- **"Executive"** – the Executive of the Society as described in subsection 2.02.01;
- **"Board of Directors"** - the Board of Directors contains the BITSoc President or Co-Presidents and BITSoc clubs president(s)
- "**Board**" - the Board that includes the BITSoc President or Co-Presidents and BITSoc clubs president(s)
- **"Membership of Board"** - will be given in accordance with the BITSoc team's discretion.
- **"Assembly"** – the BITSoc Society Assembly as defined in section 5.01;
- **"Society member"** – a member of the Society as defined by subsection 3.01.01;
- **"University"** – Ontario Tech University in Oshawa, Ontario;
- **"Faculty of Business and Information Technology (IT)"** – Ontario Tech University Faculty of Business and Information Technology;
- **"OTSU"** - The Ontario Tech Student Union
- "**Recognized Club**" - A club or association that has a seat on the Board of Directors and is financially supported by the Society
- **"Good Academic Standing"** – States that a student is not on academic probation as determined by the Faculty of Business and Information Technology;
- **"Term of Office"** - for all Business and IT Student Society officials shall begin on the first day of May following the election of the new Executive and shall end on the last day of April the following calendar year;
- xii. Words importing the singular number may include the plural and vice versa;
- xiii. Words importing the masculine gender include the feminine and neutral genders

PART 2: THE SOCIETY AND THE EXECUTIVES OF THE SOCIETY

Section 2.01: The Society

2.01.01 - The name of the association shall be known as the Ontario Tech University, Faculty of Business and Information Technology Student Society ("BITSoc").

Section 2.02: The Executives of the Society

2.02.01 - The Executive of the Society shall consist of a:

- President or Co-Presidents
- Vice-President IT (VP IT)
- Vice-President Commerce (VP Commerce)
- Chief Financial Officer (CFO)
- Chief Technology Officer (CTO)
- Chief Communications Officer (CCO)
- Chief Operations Officer (COO)
- Associate Communications Officer (ACO)
- Associate Operations Officer (AOO)

who must be Society members as defined in subsection 3.01.01.

2.02.02 - The President or co-presidents, Vice-President IT, Vice-President Commerce, Chief Financial Officer (CFO), Chief Technology Officer (CTO), Chief Communications Officer (CCO), Associate Communications Officer (ACO), Chief Operations Officer (COO), and Associate Operations Officer (AOO) shall be elected by members of the Society separately, during the same election. The campaign and election shall be held in accordance with the OTSU's Nomination & Election Policy. In the event that they are vacant, the hiring process may be introduced.

2.02.03 -. All candidates for The President, Vice-President IT, Vice-President Commerce, Chief Financial Officer (CFO), Chief Technology Officer (CTO), Chief Communications Officer (CCO), Associate Communications Officer (ACO), Chief Operations Officer (COO), and Associate Operations Officer (AOO) must be in good academic standing and be enrolled in a Faculty of Business and Information Technology program.

2.02.04 - Should the position of President become vacant, the other co-president, the Vice-President IT and/or Vice-President Commerce shall fill

this position effective immediately. Should all positions of Co-President, Vice-President IT and Vice-President Commerce become vacant, the position of President shall be filled by the Chief Financial Officer (CFO). If any of these positions become vacant due to the appointment to a superior position, a society by-election will be held to fill that position and shall proceed in the manner outlined in subsection 4. Not more than twenty (20) days of classes shall pass before the new President, Co-Presidents, Vice- President and CFO take office.

2.02.05 - Should the executive positions listed in section 2.02.01 all become vacant, they shall be filled by election in accordance with the OTSU's Nomination and Election Policy to elect those aforementioned positions. All Active General Members shall be notified of the vacancy and have the opportunity to submit their name for consideration. Not more than twenty (20) days of classes shall pass before the new executives with the positions listed in section 2.02.01, takes office.

2.02.06 - Following an election, the elected president (the individual receiving the most amount of votes) may choose to appoint a co-president if they wish to do so.

- The appointed co-president must also run for the position of president during the society elections.
- If the elected president decides to appoint a co-president, the co-presidents must represent each subset of students that the Business & IT Student Society represents. One co-president from an IT major and one co-president from a business major.
- To appoint a Co-President, the elected President must put forward a motion at a meeting of the executive team where a quorum is achieved and that motion must pass by a vote of the executive board.
  - Quorum and motions with a quorum are defined in sections 6.04.04 and 6.04.05.

Section 2.03: Duties of the Executive

2.03.01 - **President or Co-Presidents:** The duties of the President or Co-Presidents shall include the following, but shall not necessarily be limited herein:

- Shall be the society spokesperson and act as a liaison and coordinate representation of the Society too, but not exclusively, the OTSU, the University, the Faculty of Business and IT, and other University faculties;
- Shall make plans to actualize Society's goals and aspirations;
- Shall supervise and direct other Society Executives;
- Shall be the society's primary liaison with the Club and Society Coordinator;
- Shall be the chair of the Assembly and of all meetings of members;
- Shall schedule and provide notice for Meetings of Executives;
- Shall abide by the OTSU elections and referenda policies and carry out duties associated with these policies;
- Shall also engage in other duties that may be deemed appropriate to the position by the Assembly;
- Attending faculty meetings and reporting on the activities of BITSoc and student concerns;
- Attending OTSU meetings of Society Presidents;
- Attending monthly FBIT Council meetings;
- Maintain contact with OTSU FBIT Director monthly.

2.03.02 - **Vice President of Commerce:** The duties of the Vice President of Commerce include the following but shall not be necessarily limited herein:

- Shall have open communication lines with the Accounting Association, Finance Association, Marketing Association, and Human Resources Association;
- Should inform the Accounting Association, Finance Association, Marketing Association, and Human Resources Association of faculty matters that pertain to their respective clubs;
- Shall assist the President in implementing society initiatives;
- Shall be responsible for managing the Active General Member roster;
- Shall coordinate the participation of Society members in external competitions and conferences;
- Attending monthly FBIT Council meetings;

- Shall also engage in other duties that may be deemed appropriate to the position by the Assembly.

*2.03.03 - **Commerce Coordinator:*** The duties of the Commerce Coordinator include the following but shall not be necessarily limited herein:

- The Commerce Coordinator shall assist the Vice President of Commerce in representing and engaging with students in the Bachelor of Commerce program at Ontario Tech program;
- Shall also engage in other duties that may be deemed appropriate to the position by the Assembly.

*2.03.04 - **Vice President of IT:*** The duties of the Vice President of IT include the following but shall not be necessarily limited herein:

- Shall assist the President in implementing Club initiatives;
- Shall be responsible for managing the IT Active General Member roster;
- Shall assume any duty of the President in his or her absence or inability;
- Shall coordinate the participation of Society members in external competitions and conferences;
- Shall also engage in other duties that may be deemed appropriate to the position by the Assembly;
- Shall have open communication lines with the Networking and IT Security Association and the Game Development Student Association;
- Should inform the Networking and IT Student's Association and the Game Development Students Association of faculty matters that pertain to their respective sub-societies;
- Shall also engage in other duties that may be deemed appropriate to the position by the Assembly.

*2.03.05 - **Chief Financial Officer:*** The duties of the Chief Financial Officer include the following but shall not be necessarily limited herein:

- Shall be responsible for managing and maintaining documentation of BITSoc's funds and finances;
- Shall be responsible for signing and filing all financial forms to the OTSU for processing;
- Shall be responsible for proposing fundraising or sponsorship plans, as needed;
- To allow any general member access to such books of an account within

a timely manner;

- Shall prepare the study term budget for the Society subject to approval by the Assembly;
- Shall also engage in other duties that may be deemed appropriate to the position by the Assembly.

*2.03.06 - **Chief Technology Officer(CTO):*** The duties of the Chief Technology Officer include the following but shall not be necessarily limited herein:

- The Chief Technology Officer shall manage www.otubitsoc.com, and maintain an accurate and up-to-date website of the Society;
- The Chief Technology Officer shall actively incorporate new features onto the website that would benefit the students
- The Chief Technology Officer shall work alongside the Vice President of IT to create initiatives that will foster collaboration and communication amongst the IT clubs
- The Chief Technology Officer shall strive to continuously bring new ideas to the table
- The Chief Technology Officer shall aid in the planning and implementation of various Society events
- The Chief Technology Officer shall oversee any administrative duties regarding technology (IT event outreach, communication among IT organizations, etc.)
- The Chief Technology Officer shall also engage in other duties that may be deemed appropriate to the position by the Assembly.

*2.03.07 - **IT Coordinator:*** The duties of the IT Coordinator include the following but shall not be necessarily limited herein:

- The IT Coordinator shall assist the CTO in maintaining an accurate and up-to-date website of the Society;
- The IT Coordinator shall assist the Vice President of Information Technology in representing and engaging with students in the Bachelor of Information Technology program;
- The IT Coordinator shall assist the CTO in managing and maintaining BITSoc's website;
- The IT Coordinator shall also engage in other duties that may be deemed appropriate to the position by the Assembly.

*2.03.08 - **Chief Operations Officer(COO):*** The duties of the Chief Operations Officer include the following but shall not be necessarily limited herein:

- The Chief Operations Officer shall connect FBIT students with external opportunities that promote growth and learning, including but not limited to case competitions and conferences;
- The Chief Operations Officer shall lead and aid in the creation of BITSoc's sponsorship package;
- The Chief Operations Officer shall actively seek sponsorships and partnerships with external entities;
- The Chief Operations Officer shall oversee any external BITSoc partnerships with external entities for the 2020/21 academic year;
- The Chief Operations Officer shall main accurate records of all Society events and functions;
- The Chief Operations Officer shall maintain accurate and up-to-date records of all meetings of the society;
- The Chief Operations Officer shall post notices of meeting and their agendas;
- The Chief Operations Officer shall also engage in other duties that may be deemed appropriate to the position by the Assembly.

*2.03.09 - **Associate Operations Officer(AOO):*** The duties of the Associate Operations Officer include the following but shall not be necessarily limited herein:

- The Associate Operations Officer shall aid the Chief Operations Officer in connecting FBIT students with external opportunities that promote growth and learning, including but not limited to case competitions and conferences;
- The Associate Operations Officer shall aid the Chief Operations Officer in the creation of BITSoc's sponsorship package;
- The Associate Operations Officer shall aid the Chief Operations Officer in maintaining accurate and up-to-date records of all meetings of the society;
- The Associate Operations Officer shall aid the Chief Operations Officer in posting notices of meeting and their agendas;
- The Associate Operations Officer shall aid the Chief Operations Officer in maintaining accurate records of all society events and functions;

- The Associate Operations Officer shall aid the Chief Operations Officer in actively seeking sponsorships and partnerships with external entities;
- The Associate Operations Officer shall aid the Chief Operations Officer in overseeing any external BITSoc partnerships with external entities for the 2020/21 academic year;
- The Associate Operations Officer shall also engage in other duties that may be deemed appropriate to the position by the Assembly.

*2.03.10 - **Chief Communications Officer(CCO):*** The duties of the Chief Communications Officer include the following but shall not be necessarily limited herein:

- The Associate Communications Officer shall aid the Chief Communications Officer in managing and maintaining BITSoc's social media pages (Facebook, Instagram, LinkedIn);
- The Associate Communications Officer shall aid the Chief Communications Officer in responding to all BITSoc emails within two business days;
- The Associate Communications Officer shall aid the Chief Communications Officer with all general correspondence to and from the society;
- The Associate Communications Officer shall aid the Chief Communications Officer in conveying information from the executives to the membership;
- The Associate Communications Officer shall also engage in other duties that may be deemed appropriate to the position by the Assembly.

*2.03.11 - **Associate Communications Officer(ACO):*** The duties of the Chief Communications Officer include the following but shall not be necessarily limited herein:

- The Associate Operations Officer shall aid the Chief Operations Officer in connecting FBIT students with external opportunities that promote growth and learning, including but not limited to case competitions and conferences;
- The Associate Operations Officer shall aid the Chief Operations Officer in the creation of BITSoc's sponsorship package;
- The Associate Operations Officer shall aid the Chief Operations Officer in maintaining accurate and up-to-date records of all meetings of the

society;

- The Associate Operations Officer shall aid the Chief Operations Officer in posting notices of meeting and their agendas;
- The Associate Operations Officer shall aid the Chief Operations Officer in maintaining accurate records of all society events and functions;
- The Associate Operations Officer shall aid the Chief Operations Officer in actively seeking sponsorships and partnerships with external entities;
- The Associate Operations Officer shall aid the Chief Operations Officer in overseeing any external BITSoc partnerships with external entities for the 2020/21 academic year;
- The Associate Operations Officer shall also engage in other duties that may be deemed appropriate to the position by the Assembly.

2.03.12 - **Advisor(s):** The duties of the Advisor(s) Include the following but shall not be necessarily limited herein:

- The Advisor(s) will be chosen from the previous Senior BITSoc executive team and will act as support to the next year's executive team;
- The Advisor(s) will NOT be voting members, strictly for advice purposes to the BITSoc executive team.

2.03.13 - **Director(s):** The duties of the Director(s) Include the following but shall not be necessarily limited herein:

- The Director(s) will be chosen and appointed at will by the President and will act as support to the executive team.
- Director(s) may hold focused portfolios; however, the portfolios must either assist or fall outside of the scope of executive positions.
- The Director(s) will NOT be voting members, strictly for supportive purposes to the BITSoc executive team.

PART 3: MEMBERSHIP

Section 3.01: Membership

3.01.01 - Members of the society shall be classified as Ordinary members.

- Ordinary members shall be all students of the society who are enrolled in at least one course.

Section 3.02: Rights, Privileges and Obligation

3.02.01 - The rights and privileges of Ordinary members of the Society shall include:

- To vote in all Society elections and referenda;
  - To hold positions within the Society, subject to any restriction of the office or position as outlined by the Constitution;
- To attend meetings of the society as described in part 8;
- To speak for or against any motions;
- To move or second motions at Society Annual General Meetings or Society Special General Meetings;
- To vote at Society Annual General Meetings or Society Special General Meetings;
- To gain admission to and/or actively participate in any Society sponsored event and/or program subject to restrictions of the particular event or program.

3.02.02 - Members shall resign by resignation in writing, which shall be effective upon acceptance by the Executive. In the case of resignation, a member shall remain liable for payment of any assessment or other sum levied or which became payable by them to the Society before the acceptance of their resignation.

PART 4: ELECTIONS AND REFERENDA

Section 4.01: General Elections

4.01.01 - A two-day election for the positions of The President, Vice-President IT, and Vice-President Commerce shall be held by ballot on two consecutive days not later than the sixth week of classes in the winter term, to correspond with the Ontario Tech University Student Union election whenever possible, and in accordance with the Nomination & Election Policy.

4.01.02 - Each Ordinary member shall be eligible to cast one vote for one candidate in each of the offices contested.

4.01.03 - No person shall run for a position where the term of the position exceeds the duration of the person's undergraduate career.

4.01.04 - All campaigns for elections and referenda shall occur in accordance with the Nomination & Election Policy.

Section 4.02: Referenda

4.02.01 - **General**

- A referendum to consult the full membership of the Society for a purpose connected with affairs of the Society must be called;
    - By the President or Co-Presidents of the Assembly;
    - By a two-thirds majority vote of the Assembly; or
    - Upon receipt, by the President or Co-Presidents, of a petition in writing of not less than ten (10) percent of the full membership of the Society. The President or Co-Presidents will delegate to a member of the society listed in section 2.02.01 who shall verify the validity of the petition and each signature and shall report to the Assembly members thereon.
- The wording of the referendum question shall be decided by the Assembly members, subject to the approval of the representatives(s) of the petition;

4.02.02 - **Action on Petition**

- The request for a referendum on any issue connected with the affairs of the Society must be acted on at the first meeting of the Assembly members after the submission of the petition to the President or

Co-Presidents of the Assembly.

4.02.03 - **Procedures**

- Conduct the referendum;
  - The exact wording of the referendum question shall be published in an issue of publication with widespread circulation amongst the members of the Society, be posted on the Society website and all Society bulletins boards no later than one week before the opening of the polls;

4.02.04 - **Results**

- A motion, as stated in a referendum, is passed with an affirmative vote of at least half plus one of the total ballots cast (including spoiled ballots) and is subject to below;
- The results of the referendum shall be binding on the Society, provided that no less than ten (10) percent of the members of the Society cast ballots therein.

PART 5: BOARD OF DIRECTORS

Section 5.01: Membership to the Board of Directors

5.01.01 - One representative, preferably a senior member from each club(s) (as per Part 8), will be given membership to the **Board of Directors.**

Section 5.02: Activities of the Board of Directors

5.02.01 - Each member will be given a voice to take part in all BITSoc activities; this can include:

- Planning of future events
- Discussion on funding-related matters
- Voting at the Annual General Meeting
- Meeting at a minimum of once a month during the active school year

PART 6: MEMBERSHIP TO ASSEMBLY

Section 6.01: Membership to the Assembly

6.01.01 - The voting members of the Assembly shall be:

- President or Co-Presidents of the society
- Vice-President IT (VP IT) of the society
- Vice-President Commerce (VP Commerce) of the society
- Chief Financial Officer (CFO) of the society
- Chief Technology Officer (CTO) of the society
- Chief Communications Officer (CCO) of the society
- Chief Operations Officer of the society (COO)
- Associate Communications Officer (ACO) of the society
- Associate Operations Officer (AOO) of the society
- Commerce Coordinator of the society (optional)
- IT Coordinator of the society (Optional)

Section 6.02: Duties of Assembly Members

6.02.01 - The duties of the Executive shall be as outlined in section 2.03.

6.02.02 - All Assembly members must report to the Assembly and the activities related to their position, including any committees overseen as defined in the Assembly Policy.

Section 6.03: Terms of Reference of the Assembly

6.03.01 - The Assembly is the ultimate decision-making body for the policy and political affairs of the Society. The Assembly has full power, within the restrictions of the Constitution, to create, alter and/or terminate any policy statements, which are considered to be Society policy, and to deal with any reports, recommendations and/or conclusions of any groups, committees and organizations which fall within the purview of the Society.

6.03.02 - Without in any way restricting the generality of the foregoing, the Assembly shall aim to fulfill its mandate by debating and dealing with any reports, including their recommendations and conclusions; motions, as submitted by the Assembly or the Society student body at large; policy decisions regarding the official stance of the Society on any issue within the purview of the Assembly; approving allocations for all monies assigned in the current budget; to represent the Society where it is deemed necessary; to carry

out various duties in the interest of the societal student body, and to move the society forward, and towards its mission.

6.03.03 - The decisions of the Assembly shall be binding on the members of the Society.

Section 6.04: Assembly Meetings and Quorum

6.04.01 - The Assembly will meet at least eight (8) times during the course of the regular school year, September to April. Meetings will be held in accordance with Assembly Policy.

6.04.02 - Records and minutes of all meetings will be kept and maintained by the COO and must be approved by the Assembly before becoming a public record.

6.04.03 - The meetings of the Assembly shall be open to the public; however, there shall be recourse to closed sessions if so decided by a majority of members present or if required. If such a motion is passed, all non-Assembly members must leave the room, as well as non-voting Assembly members as defined by the policy. No expenditures shall be approved during a closed session except where required by policy.

6.04.04 - Quorum at an Assembly meeting is required to pass any motion brought forward to the Assembly.

6.04.05 - Quorum shall be half of all voting members plus one. If half of all voting members is not a whole number, the next highest whole number shall constitute a quorum. Proxy votes will not be accepted as part of quorum determination. If a quorum is not maintained, the meeting shall be adjourned, and the time and names of the members present shall be recorded in the minutes.

6.04.06 - Motions of the meetings of the Assembly shall be decided by a majority of votes, with each voting Assembly member as defined in subsection 6.01.01 entitled to one vote. In the case of an equality of votes, the Speaker shall cast the deciding vote as status quo.

6.04.07 - In the absence of a voting member at the Assembly, the voting member may proxy their vote to another member of the Society by notifying the Secretary. A vote may not be proxied to another voting Assembly member as defined in subsection 6.01.01.

PART 7: BUDGETS

Section 7.01: Budgets

7.01.01 - There shall be a Society Budget prepared by the CFO, which sets out the budget for the whole Society based on the fiscal year (May 1 to April 30) of the Society. The CFO shall present the budget to the Assembly during the month of September. At this meeting, a majority of Assembly members must approve the motion to approve the budget.

7.01.02 - The Society Budget shall include those matters associated with the Executive and the operation of the Society office.

7.01.03 - All expenditures over $500 made outside of the Society budget shall be approved by a two-- thirds majority of the Assembly at one (1) meeting.

Section 7.02: Fiscal Accountability

7.02.01 - The CFO shall submit mid-year and year-end financial reports of all financial transactions to be reviewed by the Assembly and the OTSU.

7.02.02 - Should any issues arise from the financial reports, the Assembly shall strike a committee consisting of two (2) assembly members and one of the two Vice Presidents to review all financial receipts and expenses made available by the CFO.

7.02.03 - The Internal Audit Committee or designate shall perform an audit of all financial reports and accounts of the Society organizations before the end of the CFO's term.

7.02.04 - Final statements, annual records and receipts from each of the Society's financial officers shall be kept on file and transitioned.

7.02.05 - The CFO, Vice President, and the President or Co-Presidents shall be the only Officers allowed signing authority on the Society accounts.

PART 8: BITSoc Club(s)

Section 8.01: Clubs recognized by BITSoc are as follows:

- Accounting Association
- Finance Association
- Game Development Students Association
- Human Resources Association
- Marketing Association
- Networking and I.T Security Association
- Women in Business
- Women in IT
- Technology Management Student Association

8.01.01: Recognized Club Classification

- Recognized Clubs should represent or provide service to a subset of students within the faculty or its related programs.
- The Board of Directors and BITSoc Executives shall vote in order to determine if a club can be recognized under BITsoc.
  - Interested clubs shall provide an application on why they should be given Membership in the Board.
- Must have at least one free event in each semester that includes general members.

Section 8.02: Funding related to Clubs

8.02.01 - Clubs must add disclosure of outside sponsorships (funding from other organizations - not the school)

8.02.02 - The amount of funding that each club receives in each school year will be discussed with the Board of Directors. Based on what they need, a presentation will be made by each Club on what amount of funding they require, where it will be used in the club and a plan of what type of events they will do that year. After the BITSoc assembly reviews the presentations, a decision from the BITSoc assembly will be made.

8.02.03 - In each academic year, the BITSoc CFO and executive team will prepare a set amount of funds available for students to go for external conferences/events; these funds will go hand in hand with each BITSoc club, and at the discretion of the BITSoc clubs they will be distributed to students. As

well, some will be held for overall conferences like APEX by BITSoc that cover a variety of student disciplines that are not really covered by each of the BITSoc clubs.

8.02.04 - In the event that a BITSoc assembly member is an executive on the correlating club seeking funding from BITSoc, they will have no voting power in the funding decision for their related club.

Section 8.03: Trial fund for new Clubs in BITSoc

8.03.01 - Each new club must prepare a presentation on why it feels it should be given Membership to the Board

8.03.02 - Once membership has been approved by the BITSoc Assembly and Board of Directors, a certain amount subject to the discretion of the BITSoc Assembly will be given to the club.

Section 8.04: Conditions to Receiving Funding from BITSoc

8.04.01 - To collaborate with BITSoc on joint events in the school year

8.04.02 - Being present at monthly BITSoc Board of Directors Meetings

8.04.03 - Having the BITSoc logo on all promotions for Club events which utilize BITSoc funding and/or use BITSoc assets (ex. Zoom Account).

8.04.04 - Participating in the Joint Annual General Meeting (JAGM)

- This will include each club making a mini presentation with what it hopes to achieve that year with the funding info from BITSoc as well.

Section 8.05: Overall Contract

8.05.01 - To make sure BITSoc and BITSoc clubs are adhering to the BITSoc constitutions, especially Part 8 a contract will be prepared by the Executive team where BITSoc President or Co-Presidents, VP IT, VP Commerce, CFO along with the Club's President and CFO must have to sign. This contract will cover the amount of funding agreed upon by the club and BITSoc and how they will be using it. This form must be filled out. A link to the form will be provided to each club after successfully finding out how much funding they require at the start of the school year and after the Joint Annual General Meeting.

PART 9: OTHER POLICIES PREVAIL

9.01.01 - No part of this constitution shall contradict or replace any provision or policy established by the Campus Clubs Policy, Campus Clubs Procedure, Campus Club Financial Procedure, or any other policy, procedure, or financial control of the OTSU. Any provision of this Constitution that is found to contradict such policies or provisions is invalid.

PART 10: AMENDMENTS TO THIS CONSTITUTION

10.01.01 - The Assembly may amend this constitution by resolution at a Meeting of Executives. Amendments passed by the Executive committee must be approved by the Campus Clubs Coordinator, at which point they come into effect. Such amendments must be ratified at the next Member's meeting, or they become immediately invalid.

10.01.02 - The Active General Members may amend this constitution by valid motion at the Annual General Meeting. Such amendments must be approved by the OTSU, as stated by OTSU by-laws, at which time they come into effect.

10.01.03 - No amendment shall be valid if it results in the disciplining or removal of an Executive from her or his office.