



# OTSU BOARD DIRECTOR

*Board / Part-time / Voluntary*

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## POSITION SUMMARY

The Board of Directors is the governing body of the Ontario Tech Student Union. The Board of Directors is not involved in day-to-day operations. Those who sit on the board are responsible for supervising the executive and providing leadership and strategic vision for the Student Union at a high governance level. Subject to the Act, the Articles and the Bylaws, the Board shall supervise the Executive and oversee the management of the activities and affairs of the Student Union.

## TERM OF OFFICE

The term will be up to two years, commencing May 1, 2025.

## QUALIFICATIONS

As per section 6 of the OTSU Bylaws, to be qualified for this position you must meet the following criteria:

- Be a full-time voting member in good academic standing
- Be 18 years of age or older
- Must not have declared bankruptcy
- Must not have been declared incapable by a court

## DUTIES AND RESPONSIBILITIES

The Responsibilities and Powers of each executive is listed in the [OTSU Bylaws](#), section 12.

### PURSUANT TO THE ACT, EVERY DIRECTOR WILL:

- Act honestly and in good faith with a view to the best interests of the Student Union;
- Exercise the care, diligence and skill that a reasonably prudent person would exercise in comparable circumstances; and
- Comply with the Act, the Articles and the Bylaws.

### RESPONSIBILITIES AND POWERS OF DIRECTORS

- Supervise the Executive and oversee the management of the activities and affairs of the Student Union in all things;
- Approve the purchase, lease or acquisition, or sale, exchange or disposal of shares, stocks, rights, warrants, options and other securities, lands, buildings and other property, movable or immovable, real or personal, tangible or intangible, or
- Any right or interest therein owned for such consideration and upon such terms and conditions as the Board may deem advisable;

- Authorize all major expenditures on behalf of the Student Union and to delegate, by Board Resolution, to Executive the right to make and authorize such lesser expenditures on such terms and conditions, as it deems appropriate;
- Establish committees to exercise any function of the Student Union;
- Approve the annual operating budget for the Student Union;
- Inspect any document or record and audit any program, facility or activity conducted or funded by the Student Union; and
- Establish, adopt and amend such rules, regulations, policies or procedures relating to the affairs of the Student Union as the Board deems expedient, provided that no rule, regulation, policy or procedure is valid to the extent that it is inconsistent with the Act, the Articles or the Bylaws.

## **WORKING CONDITIONS**

### **PHYSICAL EFFORT**

No physical labour is required for this role. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

### **PHYSICAL ENVIRONMENT**

The work in this position is performed within routine office conditions, within virtual or in-person meeting rooms. The board will typically assemble once each month for a 1-3 hour meeting. Board members may have additional time commitments for training and sub-committees.

### **SENSORY ATTENTION**

Working on a computer, working with and communicating with students, staff and community members. Board members must prepare for meetings ahead of time by reviewing pertinent documents..

### **MENTAL STRESS**

This position requires attending evening meetings from time to time and deals with a high level of responsibility.