



# APRIL 26, 2024 MEETING MINUTES

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<b>GROUP</b>	Ontario Tech Student Union (OTSU) Board of Directors
<b>LOCATION</b>	Google Meet
<b>DATE &amp; TIME</b>	April 26, 2024, 6:01-7:33 p.m.
<b>NOTE TAKER</b>	Human Resources Generalist & Chief Returning Officer
<b>ATTENDEES</b>	<p><b>Directors:</b> Chair and Faculty of Health Science, MaryCae Serote; Vice Chair and Faculty of Graduate Studies, Samuel Canonaco; Faculty of Engineering and Applied Science, Sujith Santharuban; Faculty of Social Science &amp; Humanities, Celine Jahan; Faculty of Science, Basman Galo; Faculty of Education, Arajenthira Narenthira</p> <p><b>Executives:</b> President, Samantha Brown; VP Downtown, Angelique Dack; VP Student Affairs, Oghenetega (Tega) Ubor; VP Student Life, Eloghosa (Elo) Avenbuan</p> <p><b>Staff:</b> Executive Director, Brian Robson; Human Resources Generalist &amp; Chief Returning Officer, Salvador Caruncho; Financial Controller, Mayooraan Thurairajah</p> <p><b>Guests:</b> Areej Fatima; Matifadza Chidovi</p>
<b>REGRETS</b>	Director for Faculty of Business & Information Technology (Vacant)
<b>NOTES</b>	The Board is provided a meeting package containing all meeting materials (reports, presentations, etc.) prior to the board meeting. To view any of the documents included in the meeting material mentioned below, contact <a href="mailto:otsu@ontariotechu.ca">otsu@ontariotechu.ca</a>

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## OPENING PROCEDURES

### 1 CALL TO ORDER

Meeting was called into order at 6:01 p.m. Moved by C. Jahan and seconded by B. Galo. Motion carried.

### 2 TERRITORIAL RECOGNITION

### 3 AGENDA APPROVAL

#### DISCUSSION

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No discussion.

#### RESOLUTION

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Moved by C. Jahan and seconded by A. Narenthira. Motion carried.

BE IT RESOLVED THAT the OTSU Board of Directors approve the April 26, 2024 agenda as amended.

#### 4 MEETING MINUTES APPROVAL

##### DISCUSSION

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C. Jahan noted an error in the attribution of a question of the meeting minutes for March 8, 2024.

##### RESOLUTION

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Moved by C. Jahan and seconded by A. Narenthira. Motion carried.

BE IT RESOLVED THAT the OTSU Board of Directors approve the March 8, 2024 meeting minutes with the amendment of changing the question: "A. Narenthira: How did CRO determine sufficient evidence in the campaign violation reports that were investigated?" be attributed to C. Jahan.

#### 5 EXECUTIVE REPORTS

*See the full executive reports on the OTSU website.*

President:

- Social Science & Humanities Eat & Greet
- Board of director interviews
- Pints & Politics
- OUSA Partners in Higher Education Dinner
- Legacy Builders: Digital Black Magazine
- Black Excellence in Leadership Award
- Communities with Brooms
- Queens' Park Bill 166 An Act to Amend the Ministry of Training, Colleges, and Universities Act
- OUSA Steering Committee

VP Student Life:

- Digital Black magazine
- Executive Transition
- Athletics Award Night
- Pints & Politics
- OUSA Partners in Higher Education Dinner
- Communities with Broom
- Black Excellence in Leadership Award

VP Student Affairs:

- Transition Planning
- Communities with Brooms
- Pints & Politics
- SAAC Hiring

VP Downtown:

- Meeting with 75% of Students, Faculty, and Staff Before December 1, 2023
- Downtown Residence Focus Group
- Alumni Engagemnet Strategic Planning Stakeholder Consultation Session
- Pints & Politics
- SCSP Bill 166 Legislative Assembly
- Habitat Paper
- Communities with Brooms
- Downtown Campus Advisory Committee Annual Report
- OUSA Partners in Higher Education Dinner
- OTHS Update
- Transition
- Faculty Council
- Ontario Tech – OTSU Advisory Committee
- Downtown Campus Advisory Committee

#### DISCUSSION

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- C. Jahan: Are we just asking Ministry of Training, Colleges, And Universities to mandate that all institution-based mental health care providers receive training on providing accessible, trauma-informed, and culturally relevant counselling and referrals to diverse populations, or are we also offering guidelines?
- President: It would be difficult or counter-productive to propose guidelines given diversity of resources that institutions have.

#### RESOLUTION

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Moved by B. Galo and seconded by C. Jahan. Motion carried.  
BE IT RESOLVED THAT the OTSU Board of Directors approve the executive reports as presented.

## 6 OPERATIONAL REPORT

*The update below is provided by the Executive Director.*

Congratulations to executives on the submission of their final Executive Report.

I will not review Operational Report in the Board Package but will mention meetings that did not make it into the report: In the spirit of learning more about supports, especially mental health supports, Executive Director met with Director of Careers, Accesibility and Counselling, toured Campus Wellness & Recreation Centre along with Gallivan representative to see how their services will align with Bill 166.

Acknowledgement of Board members B. Galo, S. Santharuban, and M. Serote on their last board meeting, with thanks for their contributions as well as those of the outgoing executives.

#### DISCUSSION

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No discussion.

RESOLUTION

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No resolution required.

**7 PRESIDENT EXPENSES**

*President presented expenses of \$592.95 related to the Wonk Prom Tickets, an event recommended by OUSA and opportunity to network and advocate with politicians and people working on policy related to students and Uber fare for a student at the BSC Gala.*

DISCUSSION

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C. Jahan: Can you count Uber fare as president's expense.

Financial Controller: This will be classified as a travel expense.

*Chair called for a vote as to whether Uber expense can be included in Presidents expenses, no objections.*

RESOLUTION

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Moved by A. Narenthira and seconded by C. Jahan. Motion carried.

BE IT RESOLVED THAT the OTSU Board of Directors approve the President expenses of \$592.95.

**AGENDA TOPICS**

**8 BOARD HIRING**

DISCUSSION

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M. Serote: HR Committee selected Kashaf Awan for the position of Board Director for the Faculty Health Sciences.

S. Santahruban: HR Committee selected Sifatul Mostafi for the position of Board Director for the Faculty of Applied Science and Engineering.

C. Jahan: [re: Sifatul Mostafi] Can we fill board director positions with graduate students?

S. Brown: Graduate students must fill the graduate student board position, but they can also fill other positions as well.

RESOLUTION

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Moved by S. Canonaco and seconded by A. Narenthira. Motion carried.

BE IT RESOLVED THAT the OTSU Board of Directors approve the selection of Kashaf Awan to Health Sciences and Sifatul Mostafi to Applied Science and Engineering Board Director positions as recommended by the HR Committee.

**9 2024/2025 DOWNTOWN CAMPUS ADVISORY COMMITTEE TERMS OF REFERENCE**

DISCUSSION

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No discussion.

RESOLUTION

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Moved by S. Santhuraban and seconded by A. Narenthira. Motion carried.

BE IT RESOLVED THAT the OTSU Board of Directors approve the March 2024 revised version of the Downtown Campus Advisory Committee terms of reference as presented.

**10 DOWNTOWN CAMPUS ADVISORY COMMITTEE**

DISCUSSION

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C. Jahan: Will there be a DCAC Meeting in June and is it a good idea?

A. Dack: Feedback from committee was that it would be productive to have the summer to begin identifying and working on initiatives. They don't have to meet in June, but they would have the option to if they wanted to.

RESOLUTION

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Moved by C. Jahan and seconded by S. Canonaco. Motion carried.

BE IT RESOLVED THAT the OTSU Board of Directors approve the list of appointees to the DCAC for the 2024/2025 year as presented.

**11 2023/2024 EXECUTIVE DOWNTOWN DAYS**

VP Downtown wanted to recognize effort of executives to maintain presence on the downtown campus and the success of the initiative.

DISCUSSION

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No discussion.

RESOLUTION

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No resolution.

**12 DOWNTOWN CAMPUS ANNUAL REPORT PRESENTATION**

*The VP Downtown provided presentation.*

Strategic priorities of executive team:

- Downtown experience areas of focus:
- Downtown culture, student engagement, and public transportation
- Downtown services - internal/external services
- OTSU service increase and enhancement
- Safety
- Room for growth

DISCUSSION

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No discussion.

## RESOLUTION

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No resolution.

### 13 NEW BUSINESS

*The update below is provided by the President.*

Board transition document templates for outgoing. Will send them to board members before end of term.

### 14 ANNOUNCEMENTS

*The announcement below is provided by the Chair, M. Serote.*

Thanks to managing staff for supporting staff, executives, and board over the last year. Thank you to the executives for their leadership and commitment to the organization. Thank you to fellow board members for their invaluable contributions and dedication to the OTSU and Ontario Tech students.

### 15 ADJOURNMENT

Meeting was adjourned at 7:33 p.m. Moved by A. Narenthira and seconded by S. Canonaco. Motion carried.